

# Community Transportation Enhancement Program

EZ - Application for Bicycle/Pedestrian and/or Landscaping Projects

## Local Entity Sponsor Information

Tribal Government     City Government     County Government

|  |               |                                      |
|--|---------------|--------------------------------------|
| Sponsoring Entity: Gallatin County Montana |               |                                      |
| Contact Person: Larry Watson               |               | Title: Grants & Projects Admin.      |
| Phone: 582-3192                            | Fax: 582-3003 | E-mail: larry.watson@gallatin.mt.gov |
| Mailing Address: 311 West Main, Room 304   |               |                                      |
| City: Bozeman                              | State: MT     | Zip: 59715                           |

The project sponsor must be eligible as a participant (Counties, Class I-III Cities and Reservations) in the Community Transportation Enhancement Program and have sufficient program funds on account at the time of the Application.

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

This signature indicates that the project sponsor will provide the requisite nonfederal matching funds and will enter into a project agreement with the Montana Department of Transportation requiring the sponsor to administer the development, design and construction of the project according to Federal, State and Local requirements. The sponsor has reviewed the CTEP Manual and understands the financial and reporting requirements and that the project's design must meet applicable Federal and State Standards and ADA Guidelines.

### Project Description:

Bicycle/Pedestrian Facility     Landscaping Project  
 (describe what you will accomplish with the funds being applied for)

This project proposed to construct sidewalk in the ROW of State Highway on the north side of Churchill Road to the entrance of Manhattan Christian School in Churchill, Montana. Although sidewalk exists on the north end of Churchill, it does not extend to the pre-school through grade 12 facility or churches in the center of the community. This section of sidewalk will permit that accessibility.

### Project Location:

(describe the physical location/address of the project and provide an accurate map illustrating the project site.  
 Note: CTEP funded projects must be publicly owned)

Churchill Road east to the entrance of Manhattan Christian School in Churchill, Montana.

**Project Responsibilities** (who will accomplish each phase)

| Project Phase                | Local Entity Personnel              | Contractor                          | Consultant                          | N/A                      |
|------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| Preliminary Engineering (1)  | <input checked="" type="checkbox"/> |                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Construction (2)             | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                     |                          |
| Materials Purchase Only (3)  | <input type="checkbox"/>            | <input type="checkbox"/>            |                                     |                          |
| Construction Engineering (4) | <input checked="" type="checkbox"/> |                                     | <input checked="" type="checkbox"/> |                          |

**Project Cost Estimate**

| Project Phase                | Total            | CTEP Funds (86.58%) | Local Funds (13.42%) | Other Funds |
|------------------------------|------------------|---------------------|----------------------|-------------|
| Preliminary Engineering (1)  | \$9,689          | \$8,389             | \$1,300              | \$          |
| Construction (2)             | \$96,819         | \$83,826            | \$12,993             | \$          |
| Materials Purchase only (3)  | \$               | \$                  | \$                   | \$          |
| Construction Engineering (4) | \$14,543         | \$12,591            | \$1,952              | \$          |
| <b>TOTAL</b>                 | <b>\$121,051</b> | <b>\$104,806</b>    | <b>\$16,245</b>      | <b>\$</b>   |

- (1) Preliminary engineering costs and activities include project design, environmental review and the contract letting process.
- (2) Construction costs consist of the materials and labor needed to the project.
- (3) Materials purchase only for streetscape projects such as benches, trash receptacles, bike racks, planters, underground sprinklers, etc.
- (4) Construction engineering cost and activities include construction administration and inspections.

**Project Maintenance** (MDT **will not** provide project maintenance):

- City - specify \_\_\_
- County - specify \_\_\_

Tribal - specify \_\_\_\_

**Public Involvement Description** (attach documentation of public involvement and describe the public's opportunity to participate in the project's selection):

The communities of Amsterdam and Churchill have been involved in formal planning efforts since summer of 2007. A group of local residents, partnering with Gallatin County, organized a kickoff event in the fall of 2007 that led to the eventual adoption of the Amsterdam/Churchill Community Plan in January 2010. This plan was adopted as an amendment to the Gallatin County Growth Policy and establishes the vision for the community while setting goals and policies to guide future development and community investment. A non-profit community group, the Amsterdam/Churchill Community Planning Group (ACCPG) formed in early 2008 to guide the process and continues to be at the heart of the work to this day.

Over the course of three years, community residents met during task force meetings, over coffee at the local café, at school board and fire district meetings, at community dinners and pig roads, and during formal events to create their vision of how the community should grow and change. One of the primary outcomes of the process was the agreement that these two communities should be safe, walkable, and pedestrian-oriented. The following is a list of events held by the ACCPG:

Summer 2007: Four educational meetings (schools, roads, sewer/water, and emergency services)

November 16, 2007: Initial kickoff and visioning event

January 22, 2008: From Dialogue to Action

March 17, 2008: Initial Recommendations

June 22, 2009: Initial presentation of the draft Community Plan

November 10, 2009: Final presentation of the community plan

January/February 2010: public hearings/adoption before County Commission

Over the course of three years, given the outreach program, over 200 individuals in the Amsterdam/Churchill area have been involved in the process.

Simultaneously, the 348 acre Ecton Ranch/VAA property separating the two schools and the communities of Amsterdam and Churchill began the preliminary plat development process. While that approved development (the Amsterdam Village project) has not requested final plat at this point, the landowner (Cindy Elliot) is an active member of the ACCPG and an ardent supporter of the proposed SRTS project. Ms. Elliot has pledged to work with both schools in investigating options that would provide walking options for Amsterdam School and link both communities together. Ms. Elliot's involvement is critical to providing pedestrian and bicycle options for Amsterdam School and for connecting students in both communities with each separate school. The Village at Amsterdam LLC, owner of the adjacent 78 acre tract bordering Churchill Road, has also participated in much of the community's early growth planning work and supports the investigation of options for a safe connection between Churchill and Amsterdam.

Gallatin County conducts public hearings each year to solicit county-wide proposals for the use of its CTEP allocations. In 2009, the Churchill sidewalk project was proposed and was

selected for sponsorship by the County Commissioners. Following initial design development discussions with the local citizens, the project was postponed for one year to allow for an additional funding request necessary to complete the intended scope of work. In August of 2010, the County Commissioners granted the additional CTEP funding necessary to move forward with the project. Copies of the public hearing agendas are attached.

One of the primary implementation goals of the Amsterdam/Churchill Community Plan is to construct sidewalks and trails throughout the community. The SRTS program is a natural extension of the planning process that has been underway to date and which has generated significant public support. Both schools serve as anchors to their respective communities and are eager to explore ways of increasing the pedestrian and bicycle safety of students living in the immediate vicinity. This application represents both proposed infrastructure (partnering with existing CTEP funding) and non-infrastructure funding and would begin to dramatically improve the transportation options and, ultimately, the lifestyle choices of students in the Amsterdam and Churchill communities.

### **Submission**

Send the completed application to:

Engineering Division/Consultant Design Bureau  
Attention: CTEP Section Supervisor  
PO Box 201001  
Helena MT 59620-1001

Visit the CTEP Webpage at [www.mdt.mt.gov/Business/CTEP](http://www.mdt.mt.gov/Business/CTEP) for more information.